



Blackbaud ID Parent Sign In

1. You will receive an email from thegirlsschool@myschoolapp.com and the email will look like this:

Connect to The Girls' School of Austin

→ The Girls' School of Austin <thegirlsschool@myschoolapp.com>
to me ▾

Hello The Girls' School of Austin is ready for you to login via Blackbaud Services using this email address as your username. With this invitation, you will create and use a Blackbaud ID to connect with The Girls' School of Austin.

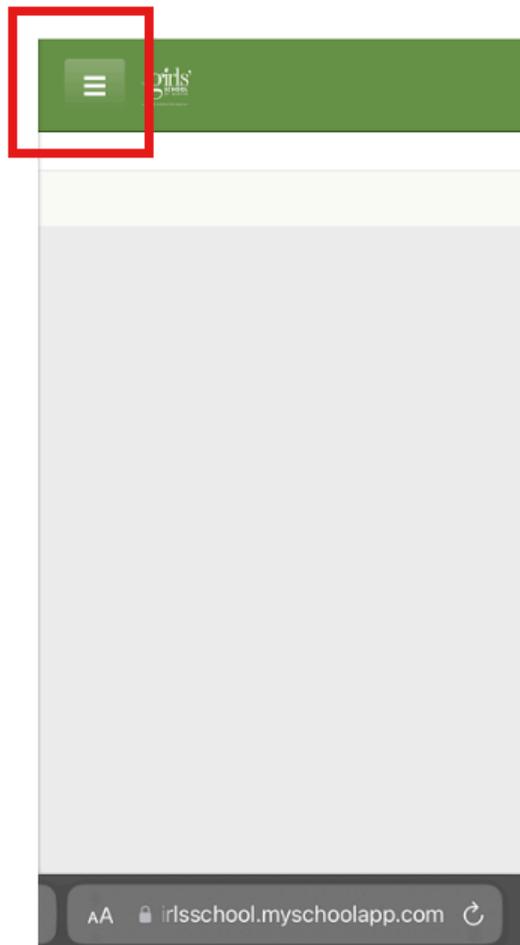
[Accept Invitation](#)

Thank You!

2. Click on [Accept Invitation](#) and the link will take you to the Blackbaud Sign In where you will create their account and password:
 - a. If you have a Gmail Account on file as your email address, click sign in with Google. You may be asked to type in your Google Password for confirmation.
 - b. If you do not have a Gmail Account on file as your email address, Click "Don't have a Blackbaud ID? Create a new one."

The image shows two screenshots of the Blackbaud user interface. The left screenshot is the sign-in page, featuring the Blackbaud logo, a "Sign in or sign up" heading, and a form with an "Email address" field (highlighted with a red border), a "Remember my email" checkbox, and a blue "Continue" button. Below the form are options to "Continue with SSO", "Continue with Google", and "Continue with Apple". A mobile browser address bar at the bottom shows "app.blackbaud.com". The right screenshot is the sign-up page, titled "Sign up", with fields for "Email address", "Password", "Confirm password", "First name", and "Last name". It includes a list of password requirements: "Must contain at least 12 characters and 3 of the following: - Capital letter, - Lowercase letter, - Number, - Special character (!, #, %, etc.)". A blue "Sign up" button is at the bottom, along with "Sign up with Google" and "Sign up with Apple" options. A link for "Already have an account? Sign in" is at the very bottom.

3. A confirmation email will be sent to the email address the Blackbaud ID is set for. Please return to your email inbox and follow the instructions.
4. We expect this will go smoothly but if you experience errors:
 - a. Your browser may be holding onto your old way of signing-in so you may need to check your Browser History and clear the cookies and then close and re-open the browser.
 - i. For instance here are the steps for Safari (including on your phone):
 1. In Safari > History, clear all history which should remove outdated cookies.
 2. Restart Safari browser.
 3. Attempt to sign-in again.
 4. More help can be found here: [Browser Settings](#)
5. Once signed in, click on  and you will see your child(ren)'s name(s):





6. Once the name of the child(dren) is clicked on, the report card can be viewed by clicking on Report Cards:

